

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CD Committee)
TUESDAY, APRIL 27, 2010 – 6:00 P.M.
ROOM 402 – CITY HALL**

Present: Scott Wallschlaeger, Theresa Bobula, Jim Gaylord, Jennifer Baumann, Daryl Yankee, Patricia Tyler, Debra Branley, Bill Kimbler, and Michael Ramsey

Absent: Ron Boshey, DeAnne Westermann

Staff: Keith Hamre, Karen Olesen, Char McLennan, Kathie Severson, Ben VanTassel, and Steven Robertson

Roll Call: 9 present, 2 absent

1. March 30, 2010 Meeting Summary

Motion by Theresa Bobula, seconded by Debra Branley, to approve the minutes of the March 30, 2010 meeting. Motion unanimously approved.

2. Election of Officers

Motion by Bill Kimbler, seconded by Jennifer Baumann, to re-elect Scott Wallschlaeger as Chair of the Community Development Committee. Motion unanimously approved.

Motion by Scott Wallschlaeger, seconded by Bill Kimbler, to elect Jennifer Baumann as First Vice-Chair of the Community Development Committee. Motion unanimously approved.

Motion by Jennifer Baumann, seconded by Jim Gaylord, to elect Theresa Bobula as Second Vice-Chair of the Community Development Committee. Motion unanimously approved.

3. Review of Housing Indicators Report

Karen Olesen shared background information about the Housing Indicator Report and the relationship to the 2003 St. Louis County State of the Housing Report. Steven Robertson and Ben VanTassel, CD planners, presented a review of the 2009 Housing Indicator Report they recently completed. The review provided information on housing trends over the last 8 to 10 years and a picture of the Duluth housing market in 2009.

4. Review of Ten-Year Plan Goals

Char McLennan provided background and current information about the 10-Year Plan to End Homelessness. The four strategic goals are: 1) Prevent new occurrences of homelessness. 2) Shorten the length of homelessness and rapidly re-house people in the most permanent arrangement. 3) Expand access points to housing and services.

4) Increase supports needed to maintain housing. One of the major accomplishments from the plan is the St. Louis County (SLC) Discharge Plan, which was developed to prevent people from being discharged into homelessness from public institutions.

5. Review of Duluth At Work Program/Goals

Keith handed out the most recent Duluth @ Work “report card” of program accomplishments. The main focus of the program is to help low income persons to increase their assets by 25% by getting jobs and/or expanding businesses. The coordinator of the program is Emily Larson. The next report will provide information on the types of jobs participants are finding and the wages paid.

6. Review of Community Forum Process (May)

Two Community Forums are scheduled for Wednesday, May 12, 6:30-8pm at City Center West and Tuesday, May 19 at Grant Recreation Center (same time). The CD committee members will facilitate at the Grant Recreation forum. New this year: the CD office will provide for an on-line forum for a two week period, beginning May 11th. The questions will change every few days. The purpose of the forums is to gather input from the community regarding community needs. The CD committee will refer to the comments gathered during the forums and at the public hearing to prioritize funding recommendations for 2011 programs.

7. Community Development Program

Duluth has received the final allocation amounts for the FY 2010 CD programs. ESG is \$728 less; HOME is \$7,000 less; and CDBG is \$10,700 more than the amounts used during the application and award process. The admin for ESG and HOME will be reduced. The HOME amount for the East Side Housing Program will be reduced also. The CDBG increase, along with the award for HAC (HAC is closing and will not use FY 2010 award) will be put in a contingency account. Use of these funds will be revisited at a future meeting.

8. Adjournment

Pat reminded folks about the upcoming Lions Club Pancake Day and that Chefs were still needed. Pat has tickets. The meeting was adjourned at 7:35 pm. **Motion by Theresa Bobula, seconded by Bill Kimbler and unanimously approved.**